

EHC Plans - Review

How does an EHC Plan review work?

After an EHC Plan is agreed it is reviewed each year. This provides an opportunity for all the relevant parties to make any changes needed and amend any outcomes if required.

What happens when?

July

Dates for the meeting in the next academic year are sent out.

What needs completing? *Check the dates and if you are unavailable then let us know.*


2 months before the meeting

A letter from the school is sent out. 

This includes the 'All about me' and 'My family views' sections that you completed last year.

PROPELLER ACADEMY TRUST
Fitzwarryn
"Through learning to learn, pupils will access society"

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 Denchworth Road
Wantage
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16 December 2015

To the parents/carers of _____

In February you will be receiving an Education Health Care Plan Review on your child.

As some of you will be aware, the new SEND reforms have been in place from 1st September 2014. Hopefully you will have been able to visit the website at OCC that I have previously outlined on newsletters which explains clearly the changes and signposts you to where you can get more information at www.oxfordshires.gov.uk/oxs/education/information/parents-all-about-send/

Your child's Statement has now been replaced by an Education & Health Care Plan. There is more information about EHC Plans at www.oxfordshires.gov.uk/oxs/education/information/education-health-and-care-plans/ or you can get free, independent advice from Maxine Jewett at Advice maxine.jewett@advice.org.uk or 07827 947356. SENDIAS (formerly Parent Partnership) can also support you through the process and, if you would like them to help, are contactable on 01865 810516 or sendias@oxfordshires.gov.uk

Your child's EHC Plan review will be held on Wednesday 24th February 2016 at 2.00 pm. The following Agencies have been invited to the review. Should you wish for anyone else to be invited, please let the School Office know. I have also endorsed the 'All about me' section. Please could you check the details are still correct and make any amendments you feel necessary and return it to the School Office asap.

Mirella Phillips – Social Worker
Lesley Buckle – Speech & Language

Yours sincerely

Stephanie Coneboy
Headteacher

2015 – _____
I have received the letter concerning my child's EHC Plan Review and enclose the revised 'All about me' section.
Signed: _____

These look like this:

Section A: 'All about me'

This section is to record the views, interests and ideas of the child or young person and his or her family. Click [here](#) to see ways this information can be gathered and recorded or visit:

<https://www.oxfordshire.gov.uk/cms/content/education-health-and-care-plan-assessment>

Link to use to complete sections online.



Name of the person completing this section:

Relationship to child/young person:

If written in the first person, make it clear whether the child or young person is being quoted directly or if the views of parents or professionals are being represented.

'All about me': My family's views



Name of the person completing this section:

Add additional pages if necessary.

What needs completing? These sections need amending if necessary. This needs to be hand written and returned to school with the reply slip at the bottom of the letter.

2 weeks before the meeting

A letter from the school is sent out. 

This includes a reminder about the meeting and a prompt to make sure the 'All about me' and 'My family's views' sections have been amended.

The teacher report is sent out.

Any relevant therapist reports will be sent out from this point.

PROPELLER ACADEMY TRUST
Fitzwryn

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Cardwryn Road
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OX10 9ET
16 December 2015

To the Parents/Carers of _____

Please find enclosed the teacher's report for _____'s Education Health Care Plan Review.

Any other reports will be sent to you in advance of the review meeting and the final form will be typed up and sent to you after it has been completed.

As previously advised, the meeting to discuss the review will be at 2 pm on Tuesday 12th January 2016 at Fitzwryn School. I do hope that both you and your child will be able to attend so that the review can be thoroughly discussed.

Please let me know if you are coming on the slip below and indicate whether or not you are bringing a friend or other member of the family.

Please remember to bring your copy of the report to the meeting with any comments you may wish to make.

If you cannot come to the meeting and would like to discuss anything you do not understand, or any points raised in the Report, please either phone or write to me at the school so that I can represent your views.

Yours sincerely

Stephanie Coneboy
Headteacher

2016 - _____

We'll have received the EHCP Review (please tick) _____

We'll shall not be attending _____

Signed _____

What needs completing? The reply slip at the bottom of the letter and the 'All about me' and 'My family's views' sections if they have not already been completed.