

# Minutes of Friends of Fitzwaryn Meeting

29 September 2022

**Attending:** Beverley Darlison, Elisabeth Green, Jane Edwards, Stephanie Coneboy, Donna Bushnell, Erin Smith, Leanne O'Donnell, Helen DeBroize (Commercial Manager)

**Apologies:** Jane Edwards, Carole Hollister Gill Tica

## 1. Minutes of last meeting – Actions and Corrections arising

Minutes approved

It was explained that the meetings after March 2022 had all been to focus on the Summer Fayre.

Beverley welcomed everyone to the first meeting of the year and thanked everyone for their hard work in making the Fayre a success!

## 2. School News - Stephanie Coneboy

- a) Stephanie reported that the children were settling back into school well, a lot of new pupils have started.
- b) Recruitment is ongoing for TA's with interviews happening next week
- c) Recruitment is happening for a Home School unit worker – which should be of great benefit to many pupils and their families
- d) Helen has settled in well and is in the process of setting up various things – one being Easy fundraising – more details will follow in due course.

## 3. Health & Safety

Nothing to report at present

## 4. Treasurers Report

Carole was not present – report to follow

## 5. Fundraising Ideas

The following ideas were agreed for the coming year

- a) Glo Party for Upper School only (no younger siblings) on Tuesday 15<sup>th</sup> November from 6pm – 8pm
- b) Christmas Bingo on Wednesday 30<sup>th</sup> November from 6:30pm
- c) Dicot Christmas Fayre – Sunday 4<sup>th</sup> December
- d) Christmas Party for Lower School (no older Siblings) Tuesday 13<sup>th</sup> December from 6pm – 8pm
- e) Wantage Extravaganza – Saturday 17<sup>th</sup> June 2023

The following ideas were also being looked into

- a) Silent Auction (Donna)
- b) Wantage VIP Santa Experience – possible selling of Upper School crafts supported by Fitz Friends (Donna / Erin) **(post meeting note – this is not possible – but do we want to explore other Fayre’s for Upper School to sell at? )**
- c) Online shop of sorts.....

## 6. Website

Content for our page to be submitted to Office Via Stephanie

## 7. AOB

- 7.1 Charity Status – this is ongoing, we do need more trustees as currently Beverley is the only one. More information to follow. Jane / Gill / Elisabeth / Leanne happy to become one. **(Charity Number for Reference is 1041897)** - ongoing
- 7.2 Lottery Licence for Raffle Tickets – Erin will look into this – Did we get this?
- 7.3 Friends AGM – @ Night Christmas Bingo Time TBA in the School Hall with a zoom link (Leanne)
  - 7.3.1 2<sup>nd</sup> Hand Uniform on sale along with Xmas Jumpers / Cards at Parents night
  - 7.3.2 Facebook page underutilised – All to think of ways to improve this

## **Dates of Meetings for the year**

Tuesday 1<sup>st</sup> November @ 9:30 in School  
AGM 30 November @ TBA in School Hall  
Monday 9<sup>th</sup> January: 5:30pm in School  
Tuesday 14<sup>th</sup> March: 9:30 in School  
Tuesday 16<sup>th</sup> May @ 9:30 in School

## **To do list for Fundraising**

### **Glo Party £3.00 per ticket – includes light buffet and drinks**

Book Disco – Beverley has done £70  
Glow in the Dark face paints / Tattoos – Donna to source  
Tickets – Leanne  
Food – Beverley / Leanne  
Helpers.....

### **Christmas Bingo**

Stephanie to check capacity of Hall  
Tear of slip on flyer for parents to reserve seats  
Donations of all Xmas things from Parents/ local shops – All (Leanne to make flyer)

Bingo Caller – Carole ?  
Helpers –  
Kitchen Helpers –  
Cake / Tea / Coffee / Squash – Beverley / Elisabeth

### **Didcot Xmas Fayre**

Donations of Sweets / Chocolates from Parents / Shops  
Gazebo – Beverley  
Tables – Leanne  
Lucky Dip – Leanne / Gill to look at

### **Christmas Party £5.00 per ticket including Santa Gift and Light buffet and drinks**

Book Disco – Beverley has done £70  
Book Santa – Beverley to speak to Santa  
Buy Santa Presents – Donna / Gill / Erin / Leanne to source  
Helpers –  
Elf's –  
Kitchen Helpers –

### **VIP Wantage Experience**

Possible upper school to sell crafts – with help / support from us (no profit )

### **Easter Bingo**

Tickets  
Donations of Easter Goodies – Parents / Shops – (Leanne will sort flyer)  
Helpers –  
Kitchen Helpers –  
Cake / Tea / Coffee / Squash – Beverley / Elisabeth

### **Wantage Extravaganza**

Wine and Water Stall – Beverley has bags etc.. Donations of Wine / Empty bottles  
Look at having other stalls alongside